



केंद्रीय विद्यालय जलीपा कैंट/KENDRIYA VIDYALAYA JALIPA CANTT

PO Box No.18, NH-68, Jaisalmer Road, JALIPA CANTT, BARMER (Raj.) -344001

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(A central Govt:-Institution under the Ministry of HRD) (CBSE Affln. No.170002)

F.No.1-18/KVJALIPA CANTT/2017-18 /

Dated: 08/07/ 2018

TENDER DOCUMENT

To,

Sub.- Inviting bid for providing Canteen services - Reg

Dear Sir/Madam,

1. The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a society registered under society's registration Act, 1860. The Sangathan administers the scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable central Govt. Employees among others.
2. Sealed competitive Bids are invited by Kendriya Vidyalaya Jalipa Cantt from the reputed/registered Service provider firm for running Vidyalaya canteen to provide safe & hygienic food as per the Food Safety and Standards Act, 2006 for approximately 900 students & 55 staff members, initially for a period of 01 (one) year **w.e.f. 01.08.2018**, which may likely to be extended for one more year based on the satisfaction of the services.
3. Bids should be enclosed with the following documents :
 - i) Certified True Copy of Registration of firm.
 - ii) Service Tax number.
 - iii) Valid License from FSSAI (Food Safety Standards Authority of India)
 - iv) Experience certificate of running Institution Canteen.
 - v) Rates for the items in Annexure I.
4. The rates quoted for the items in **Annexure II** should include excise duty, sales tax, freight charges, any other taxes, rates or imposition whatever liable in respect of the supplies. The school shall not be liable to pay any tax, freight etc. which has not been expressly stipulated in the quotation in the event of acceptance of the quotation. The rates quoted shall hold good up to one year. No amendment in the rate during the period of execution of the contract will be accepted.
5. There should not be any overwriting or correction in the quotation. If a figure is to be amended, it should be neatly scored out, the revised figure written above and the same attested with full signature and date. In the absence of the attested signature, the quotation is liable to be rejected.
6. The Bidder shall deposit **Rs.1,000/-** in the form of **DD** drawn on in favour of "**Kendriya Vidyalaya Jalipa Cantt VVN A/c**", payable at Barmer as Bid Security also known as **earnest money** along with the bid . The earnest money shall be returned to the unsuccessful bidders after the expiry of the final bid validity and latest on or before the 30th day after the award of the contract. The bidder whose quotation is accepted, wherein after called the contractor, shall deposit **Security Deposit of Rs.5000/-** By **DD** in favour of **Kendriya Vidyalaya JALIPA CANTT VVN A/c, payable at Barmer** which shall be refunded to the agency only at the time of termination of the contract.
7. Quotations which do not comply with the above conditions are liable to be rejected.
8. The bidder should invariably confirm to the terms and conditions mentioned in **Annexure III.**

9. Evaluation of Bid and Award of Contract

- i) Quotations sent by post from registered agencies only will be accepted. Late/Incomplete Bids will not be considered.
- ii) The indenter will evaluate and compare the Bids determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions.
- iii) The indenter prior to the expiration of the bid validity period will notify the bidder whose bid accepted for the award of contract. The terms of the accepted offer shall be incorporated in the contract.
- iv) The school takes no responsibility for delay/ loss/ non-receipt of the tender document sent by post/courier.
- v) The school also does not bind itself to accept the lowest rate.
- vi) Telex/FAX/E-mail offers will not be accepted.
- vii) The school reserves the right to reject any or all the tenders without assigning any reason whatsoever. Also the indenter reserves the right to accept or reject all bids and to cancel the bidding process and reject all bids at any time prior to the award of contract.

10. Last date and time of receipt of Bids.

Sealed bids super scribed on the envelopes as “**Bids for providing Canteen services**” are to be submitted by **25th July 2018 12.00 Noon**. The indenter looks forward to **receiving the bid in the format of bid attached only, duly signed with office seal and copies of required documents** and appreciates the interest of the service provider in the KVS. **The Sealed Bids received will be opened at 01:00 p.m. on 25th July, 2018.**

11. Address:-

KENDRIYA VIDYALAYA JALIPA CANTT,
P.O. Box -18, NH-15 JAISALMER ROAD
BARMER (RAJ.) – 344001.

Yours faithfully

Sd/- PRINCIPAL

for and on behalf of Kendriya Vidyalaya JALIPA CANTT

Encl. : 1. Annexure - I.
Annexure - II.
2. Annexure - III.

TENDER DOCUMENT

Sealed Tenders by Speed Post/Registered Post are invited up to 25th July 2018 by 12.00 Noon from Parties providing catering services/Running Canteen services and having Valid Trade Licence/Food Licence ,VAT registration and TDS registration. Tender forms may be downloaded from the Website www.kvjalipacantt.org.The tenders will be opened in the Vidyalaya office on 25th July 2018 at 1.00 PM Parties /Representatives may be present during opening of the Tender.

KENDRIYA VIDYALAYA JALIPA CANTT., BARMER

Tender form to be submitted by the Tenderer. Annexure – I

Name of the Tenderer _____

Address _____

Registration/Licence No. _____

(Attested Photostate copy of license issued by the local authority should be attached or copy of the letter pad or bill book may be attached)

Sales Tax No.(Attested Photocopy of Sales Tax Certificate should be attached)/PAN/VAT/(WHICH EVER IS APPLICABLE)

Year of Establishment _____

Contracts executed till date

Nature thereof): Govt. Semi Govt./Private

Please give details of contracts executed in a separate sheet, along with documentary proof if any thereof)

i)

ii)

iii)

iv)

Present assignment in hand: Govt./Semi./Private

i)

ii)

All the items and conditions, as mentioned in the Tender Form are acceptable to Me /Us.

Date: _____

Signature of the Tenderer

With Stamp

Annexure – II

The Bidders are requested to quote their rates of Standard lunch and snacks items in the following Performa against concerned items in column of Rate.

List of items to be sold in the Vidyalaya Canteen along with Rate and weights of the item:

S. No	Name of the Item	Weight	Rate	Remarks
1.	CANTEE RENT	-----		
2.	Tea	125 ml		
3.	Coffee	125 ml		
4.	Samosa	Potato with peas		
5.	Onion / vegetable pakodi	50 gm		
6.	Vada with sambar & chutney	100 gm single piece. two pieces per plate		
7.	Idli with sambar & chutney	100 gm single piece. two pieces per plate		
8.	Plane Dosa with sambar & chutney	One		
9.	Onion Dosa with sambar & chutney	One		
10.	Masala Dosa with sambar & chutney	One		
11.	Poori with curry	2 pieces per plate		
12.	Plate meals (Veg)	Per plate		
13.	Full meals (Veg)	---		
14.	Vegetable pulao	Per plate		
15.	Butter milk packet / Cold Drink / Biscuit / Chips / Chocolate / Toffees	---	On MRP	

The rates quoted may inclusive of all statutory taxes including Service Tax & Sales Tax.

Signature of the contractor with date & stamp/ seal of firm

Annexure – III

Terms and Conditions for Canteen Services

1. General :

- The school shall provide the Canteen room with basic facilities (Tubelight, Fan, Sink) to the contractor for the sole purpose of providing canteen services on a token monthly license fee (Water and Electricity charges separate) as approved by the Chairman, VMC, K V Jalipa Cantt.
- The canteen premises will be in possession of the K V Jalipa Cantt (School) and the contractor is permitted to enter the premises to run the canteen only. If at any time the contract is terminated or the contract comes to an end or if the school decides that the contractor should not be allowed to run the canteen, in that event, the school will be entitled to restrain the contractor from entering the building premises as well as the canteen premises.
- The contractor is only permitted to make use of the canteen premises which is in possession of the school and the contractor will have no right or interest in the canteen premises and other items given by the school because of the permission being granted to the contractor to supply articles as per the terms of the contract.
- Contractor shall use the canteen only for the purpose of this agreement/contract and he shall not make or permit it to be made, any structural additions, or alterations to the same without the prior approval in writing of the school.
- The contractor shall work under the supervision of the Principal and such other staff members of the school as may be nominated from time to time.
- Notwithstanding anything herein after contained, the school will have the right to use the canteen room/premises at any time on any working days or holidays, as may be required.

2. Scope of work :

- The contractor shall be required to provide canteen services in the canteen premises on all the working days during school timings and at timings as may be intimated in advance from time to time as per requirement of the school.
- All items cooked and served should be of good quality. The quantity and quality of meals/snacks and other items shall be as approved by the school with fixed prices as indicated in Annexure – I.
- Prior to acceptance of the quotation, the undersigned reserves the right to call for samples or demonstration and the contractor shall be liable to supply the samples or give the demonstration free of cost.
- Before using the raw materials and other ingredients for cooking, the contractor shall ensure their quality and wholesomeness. The school reserves the right of free access through the nominated staff members to inspect the canteen, equipment and food for ensuring their wholesomeness, cleanliness, quality and quantity at all times without any prior notice.

- The contractor shall adhere to safety practices and avoid hazardous and unsafe working conditions and shall comply with the safety rules from time to time.
- The contractor shall be responsible for the proper upkeep and maintenance of the canteen premises. When the basic facilities supplied by the school, when need to be replaced, would only be done against the return of the unserviceable material by the contractor, otherwise the cost for such materials shall be borne by the contractor.
- The contractor shall arrange Police verification of all his workers and issue the identity cards bearing their photographs who shall exhibit it prominently during working hours. And they will be liable for search on entry/exit at gate.

3. Payments to the contractor:

- Credit sales if any, affected by the contractor will be at his own risk and responsibility and that the school will not in any way be responsible for the recovery of such arrears in these transactions.
- The school shall not be responsible for any amount due from the contractor to any person(s) in respect of items supplied.
- However, the contractor will submit bills for items served for official purposes periodically in appropriate bill duly verified by the staff member concerned. The school will settle such bills within reasonable time if the bills meet all the requirements specified.

4. Period of Contract :

- The period of contract shall be one year from 01/08/2018 to 31/07/2019. The school shall have the option for extending the contract further one year based on the satisfaction of services.

5. Termination of contract :

- If it is found that the quality of items supplied by the contractor and for the services rendered are unsatisfactory or that the contractor has violated any terms and conditions & the contract and agreement, then in that event, the school will be entitled to terminate this contract at any time without assigning any reasons whatsoever and without notice.
- If at any stage during the period of the contract any case involving moral turpitude is instituted in a court of law against the contractor or his employees, the school reserves the exclusive and special right to the outright termination of the contract and the contractor shall not be entitled to any compensation from the school whatsoever.
- Any dispute arising out of /or in relation to this agreement shall be referred to a sole arbitrator to be appointed by the Chairman, VMC, K V Jalipa Cantt and proceedings shall be governed by Indian Arbitration Act 1940.
